

City of Durham Parish Council

Minutes of the Planning and Licensing Committee meeting held via Zoom at 12:00pm on Friday 7th February 2025.

Present: Cllr G Holland (in the Chair), Cllr J Ashby, Cllr V Ashfield and Cllr C Lattin.

Also present: Mr A Shanley (Parish Clerk), Dr Francis Whalley and Mr Roger Cornwell (members of the public).

1. Welcome and apologies

Apologies were received and **accepted** from Councillors E Ashby, S Walker and N Brown. The Chair **accepted** that Councillor V Ashfield was attending as a substitute to Councillor S Walker.

2. To receive any declarations of interest from members.

None received.

3. To receive and approve as a correct record the minutes of the meeting held on 10th January 2025

The minutes of the meeting held on 10th January 2025 were unanimously **agreed** as a true and accurate record of proceedings.

4. To receive any public participation comments on the following agenda items.

Dr Francis Whalley advised that he was attending the meeting with a general interest in all Agenda items.

Mr Roger Cornwell advised that he was attending the meeting with a general interest in all Agenda items.

5. Update on the production of a Conservation Area Management Plan for Durham City

Members commended the work of Lee Hall and the Design and Conservation team on this excellent piece of work to date. Members advised that they would query the report insofar as the reference to Palmer's Close was concerned as well as the Elvet Conservation Area.

Members noted that the next stages in the development of the Conservation Area Management Plan included the completion to final full drafts of the 7-conservation area character appraisal documents, completion of the NDHA mapping as well as the preparation for Phase 2 full public consultation. The Clerk advised that this is currently in the programme for June of this year but potentially subject to change.

6. Update on proposal to produce an evidence base in favour of a further Article 4 Direction on front gardens/ parking

The Clerk reminded the Committee that the Council has agreed to work with Jo-Anne Garrick on the production of an evidence base in favour of a new Article 4 Direction preventing the further removal of front gardens in place of in-curtilage parking spaces.

In order to assist Jo-Anne in identifying specific areas of the parish where this appears to be a significant or growing issue, the Committee **agreed** to write to all interested groups and publish this online in order to facilitate Jo-Anne's work.

7. Matters arising:

(a) To approve the responses to the following planning and/ or licensing application(s):

DM/24/03226/CEU | Certificate of Lawful Use falling within Class C4 - Small House in Multiple Occupation (HMO) | 11 Mayorswell Street Durham DH1 1LQ. The Committee **approved** the response to this application.

DM/24/03252/FPA | Erection of 1 no. self-build dwelling | Land to The Rear Of 164A Gilesgate Durham DH1 1QH. The Committee **approved** the response to this application.

To consider the following new planning applications in the parish area:

a) To note:

DM/25/00089/LB | Reinstatement of 6no. cupboards and doors as well as a partition wall. | 7 Owengate Durham DH1 3HB. It was **agreed** to note this application.

DM/25/00090/FPA | Single storey rear extension to adjoin existing sunroom, alterations to existing sunroom and fenestration (resubmission of DM/20/03413/FPA) | Oatlands Farnley Mount Durham DH1 4DZ. It was **agreed** to note this application.

DM/25/00119/AD | Temporary display of iconic images of Durham on this premises ahead of the commencement of works, pursuant to application DM/22/03232/FPA | First To Third Floors 4 - 6 Silver Street Durham DH1 3RB. It was **agreed** to note this application.

DM/25/00031/FPA | Construction of entrance porch in filling the gap between the existing garage and main property | St Martins Whitesmocks Durham DH1 4LQ. It was **agreed** to note this application.

DM/25/00165/FPA | Single-storey side extension to provide a ground-floor W/C | 14 North Crescent Durham DH1 4NE. It was **agreed** to note this application.

b) To discuss:

N/A

8. To consider the following licensing applications in our parish area:

Application for the grant of a premises licence by Happy Noodles Limited for Kung Foo Noodles, 3 Neville Street, Durham. DH1 4EY. It was **agreed** to note this application.

9. Dates of future meeting(s) of this Committee:

21st February 2025

7th March 2025

21st March 2025

There being no further business, the Chair thanked all attendees for their attendance and contributions and closed the meeting.

Signed,

G. Holland

**Chair of the City of Durham Parish Council Planning and Licensing
Committee
(21st February 2025)**