

MINUTES OF THE PARISH COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS, 6, GOATBECK TERRACE,
LANGLEY MOOR, DURHAM, DH7 8JJ
ON FRIDAY 20th OCTOBER 2023 AT 6.30 PM

PRESENT

Councillor Nelson (in the Chair)

And Councillors Bonner, Mrs Catterson, Chapman, Clegg, Mrs Clegg, Mrs Elmer, Grantham, Hindmarch, Mrs Nelson, Mrs Simpson, Sims, Stoddart and Turnbull.

79. DECLARATIONS OF INTEREST

Declarations of interest were received from:

Councillor Bonner – Item number 19c – Alder Park Allotment Holder

Councillor Turnbull – Item number 7 - Carrside Youth Project - Committee Member

RESOLVED: To receive the declarations of interest.

80. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

81. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bell, Mrs Bonner, Mrs Chaplow, Jamieson, Mrs Leckenby, Moore and Mrs Wharton.

RESOLVED: To receive the apologies.

82. APPROVAL OF MINUTES OF THE MEETING HELD ON 15TH SEPTEMBER 2023

RESOLVED: That the minutes of the meeting held on 15th September 2023 be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Turnbull and seconded by Councillor Clegg.

83. APPROVAL OF MINUTES OF THE EXTRAORDINARY MEETING HELD ON 28TH SEPTEMBER 2023

RESOLVED: That the minutes of the Extraordinary Meeting held on 28th September 2023 be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Clegg and seconded by Councillor Mrs Nelson.

84. PRESENTATION OF DONATIONS

Donations were presented to the following:

Brandon Community Association

Brownley Residents Association

Deerness Gymnastics Club

Ushaw Moor Community Garden

Ushaw Moor Cricket Club

B.N

85. BRANDON CARRSIDE REPORT

- a) A report had not been received.
- b) The new Project Manager introduced herself and gave an update of what the young people had been doing.

RESOLVED: To receive the update and welcome the Project Manager at Brandon Carrside.

86. DONATIONS FOR CONSIDERATION

- a) Browney Social Club – Halloween party

A request for a donation had been received from the above towards a Halloween party.

RESOLVED: It was agreed to donate £300 in this instance.
Proposed by Councillor Mrs Nelson and seconded by Councillor Mrs Catterson.

- b) The Orchards, Brandon

A request for a donation had been received from the above towards a new bingo machine.

RESOLVED: It was agreed to pledge support, but to enquire about requesting further details of where the money would be paid to.
Proposed by Councillor Turnbull and seconded by Councillor Grantham.

87. TOWN AND COUNTY PLANNING – APPLICATIONS FOR CONSIDERATION

Planning application lists had been forwarded to Members.

DM/23/02468/FPA	Mr Simon Hawkins	Site to be used for open storage as previously and area for self-storage containers - Land To The West Of Apex Cables Ltd, St Johns Road, Meadowfield Industrial Estate, Meadowfield, DH7 8RJ
DM/23/02522/FPA	IPM	Erection of 2 No. industrial units immediately to the west of the 4 No. units currently under construction (reference DM/15/00253/FPA and DM/23/00250/VOC) with associated car parking – Land North West Of Unit 5E Edwardson Road, Meadowfield Industrial Estate, Meadowfield, DH7 8RL

DM/23/02660/OUT	Meadowfield Group Ltd	Outline application for demolition of existing social club and construction of up to 9 residential dwellings with all matters reserved - Brandon And Meadowfield Royal British Legion Club, Back John Street North, Meadowfield, Durham DH7 8RT
DM/23/01168/FPA	Groundwork Services Durham (Ltd)	Development of 1 no. office building with attached industrial workshop, with associated yard, car parking and landscaping - Land East Of Buttery Court, St Johns Road, Meadowfield Industrial Estate, Meadowfield, DH7 8XL
DM/23/02834/FPA	Mr Stephen Pears	Erection of detached house and garage Land South East Of Browney Allotments, Browney Lane, Browney, DH7 8HT

RESOLVED: To receive the planning applications.

88. APPROVAL OF POLICIES

- a) Training – Statement of Intent
- b) Public Notice Boards
- c) Equality & Diversity
- d) Community Engagement – Statement of Intent
- e) Grant Awarding

RESOLVED:

- a) To amend the policy deleting ‘and induction training will be provided by the County Training partnership (CTP) How to be a good Councillor training’ and then approve the policy.
- b) To approve the policy with no amendments
- c) To approve the policy with no amendments
- d) To approve the policy with no amendments
- e) To approve the policy with no amendments

Proposed by Councillor Turnbull and seconded by Councillor Grantham.

89. APPROVAL OF ANNUAL SUBSCRIPTION TO OPEN SPACES SOCIETY

Approval is requested to pay the Annual Subscription of £45 to the Open Spaces Society.

RESOLVED: To approve to pay the Annual Subscription to the Open Spaces Society.
Proposed by Councillor Turnbull and seconded by Councillors Mrs Nelson.

90. REVIEW OF POLLING DISTRICTS AND POLLING PLACES 2023

Information had been received that a consultation will take place regarding the review of polling districts and polling places 2023. The consultation commenced on Monday 2nd October and concluded on Monday 30th October 2023.

RESOLVED: The members were happy with the existing polling places.

91. WEBSITE – DURHAM COUNTY COUNCIL SERVICE LEVEL AGREEMENT

Information had been received from Durham County Council that the service level agreement for the Parish Council's website will be withdrawn as from 1st April 2024.

RESOLVED: To take for information.

92. REMEMBRANCE SUNDAY – 12TH NOVEMBER 2023

- The Clerk has contacted Father Carl Peters regarding the above. A Remembrance Service will be held on Sunday 12th November 2023, in St Luke's Church, Ushaw Moor, at 10.45am.
- Wreaths for Remembrance Sunday – to notify the Clerk how many wreaths each ward required.
- Members to decide if they would like the Community Highways worker to put up wreaths on nameplate signs throughout the Parish area, as previously carried out.

RESOLVED:

- To enquire with Father Peters to see if someone else could officiate the service at St John's Church, Meadowfield on Remembrance Sunday.
- To notify the Clerk how many wreaths each ward requires
- It was agreed that the wreaths should be put up throughout the Parish area, by the Community Highways worker
Proposed by Councillor Turnbull and seconded by Councillor Mrs Nelson.

93. APPROVAL OF DELEGATES TO NAC NATIONAL CONFERENCE AND ANNUAL GENERAL MEETING - 24TH- 26TH NOVEMBER 2023 AT CARLISLE

Approval of delegates for the above mentioned was requested.

RESOLVED: To approve Councillors Bell, Mrs Catterson and Grantham.
Proposed by Councillor Turnbull and seconded by Councillor Hindmarch.

94. WASTE LAND OPPOSITE THE TOP PART OF USHAW TERRACE, USHAW MOOR

A request had been received from a resident enquiring if the Parish Council will consider adopting the waste land opposite the top part of Ushaw Terrace, Ushaw Moor.

RESOLVED: It was agreed to write back to the resident notifying them that the land is privately owned, therefore, the Parish Council are unable to proceed with the request.

95. CIVIC FUNCTIONS FOR APPROVAL

Authorisation was requested for the Chair/Vice Chair's attendance to the following functions:

Sedgefield T.C.	Charity Event	29.9.2023
Darlington B.C.	Civic Service	8.10.2023
Sedgefield T.C.	Charity Evening	13.10.2023
Mayor of Durham	Civic Dinner	27.10.2023
Sedgefield T.C.	Charity Evening	30.10.2023
Seaham T.C.	Charity Event	1.11.2023

RESOLVED: To approve attendance for the Chair/Vice Chair's attendance at the functions.

Proposed by Councillor Turnbull and seconded by Councillor Grantham.

96. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay account amounting to £14,118.92

RESOLVED: To authorise payment of the accounts.

Proposed by Councillor Grantham and seconded by Councillor Mrs Nelson.

97. ALLOTMENTS

Councillor Bonner declared an interest but remained in the meeting.

a) Low Browney

- Request for a skip
- Request to plant 3 dwarf fruit trees – Plot no 21b
- Request for gate – Plot No 21b

RESOLVED:

- To approve the provision of a skip for the site.
- To approve that the tenant plant 3 dwarf fruit trees on plot no. 21b
- To approve to erect a new gate on plot no. 21b.

Proposed by Councillor Turnbull and seconded by Councillor Grantham.

b) Black Road

Ratification is required for the removal of the tree branch that had fallen into the car park of Langley Moor Primary School.

RESOLVED: To approve ratification of the above.

c) Alder Park

Request for provision of a skip.

RESOLVED: To approve the provision of a skip for the site.

d) Folds Close

Removal of fly tipping.

RESOLVED: To approve the removal of the fly tipping

98. REPORT OF THE CLERK

The Report of the Clerk was presented to Council. The following issues arose:

- **Durham Police And Crime Commissioner**

RESOLVED: It was agreed to enquire about information regarding the anti-social behaviour cameras.

Proposed by Councillor Turnbull and seconded by Councillor Grantham.

- **Urban Tree Challenge Fund**

Information had been received from Durham County Council regarding trees to be planted in Lime park, Grove Road and St Agatha's Close in Brandon and Tuscan Close in New Brancepeth.

RESOLVED: It was agreed to write to Durham County Council regarding the planting of trees to ensure they are not planted on private land.

The following items were discussed in private.

99. RECOMMENDATIONS FROM PERSONNEL COMMITTEE HELD ON WEDNESDAY 11TH OCTOBER 2023

RESOLVED: It was agreed by all members present, to accept the recommendations from the Personnel Committee, to employ Mrs Rachael Mason as Administrative Assistant from 1st November 2023.

100. ALLOTMENTS

Black Road

- Subsequent emergency tree work.
- Exposed water pipe
- New posts for boundary fence.

RESOLVED:

- It was agreed to carry out the subsequent emergency tree work.
 - It was agreed to carry out the work on the exposed water pipe.
 - It was agreed for the new posts for the boundary fence to be installed.
- Proposed by Councillor Turnbull and seconded by Councillor Grantham.

Langley Grove

- Pot holes
- Removal of fly tipping

RESOLVED:

- It was agreed to carry out the work to repair the pot holes.
 - It was agreed for the removal of the fly tipping.
- Proposed by Councillor Turnbull and seconded by Councillor Mrs Elmer.

The meeting closed at 7.20pm

Signed

Date


17/11/2023