

# City of Durham Parish Council

## Licensing Committee Terms of Reference

Council has created the Licensing Committee, made up of 6 Members, and will appoint members of the Council to the Licensing Committee at the Annual Meeting in May, or as it sees fit. A quorum for this Committee will be no fewer than three members.

Subject to the approval of the Council and an annual review at the May Annual meeting of the Council, the Committee may co-opt up to two non-Councillors who represent a specific area of interest or to provide informed contributions relating to the Committee's Terms of Reference.

Co-opted non-Councillors have the right to any document to be discussed or considered by the Committee. Their appointment is governed by the Council's Standing Orders.

The council has assigned to the Licensing Committee the following terms of reference: -

To choose its Chair and Vice Chair from within the membership of the committee.

To meet as and when it considers to be appropriate

To respond to the local licensing authority (Durham County Council) on behalf of the whole council

To consider licensing applications under the Licensing Act 2003 that have been submitted to the local licensing authority

To seek a review of a premises licence or a club premises licence where it appears to the committee that the licensing objectives have been breached.

To make representations to the licensing authority consistent with one or more of the four licensing objectives namely:

- (i) Public safety
- (ii) Prevention of public nuisance
- (iii) Prevention of crime and disorder
- (iv) The protection of children from harm

To make representations to the licensing authority where the premises named in the licence application lie within the Parish or in its vicinity such that it would have an impact on residents living or working within the Parish boundary.

To make recommendations to the Parish Council where appropriate on reviews of the County Council's policies relating to the Licensing Act 2003 and to matters falling under the purview of the County Council's General Licensing and

Registration Committee (these are currently licensing and regulatory functions as set out in Section B of Schedule 1 to the 2000 Regulations), in relation to:

- hackney carriages and private hire vehicles;
- sex shops and sex cinemas and sexual entertainment venues and licensing matters provided for in Schedule 3 to the Local Government (Miscellaneous Provisions) Act 1982;
- market and street trading;
- HMO licenses
- pavement licenses
- gambling licenses

**Date adopted:** May 2022

**Date to be reviewed:** May 2023