

City of Durham Parish Council

Planning Committee Terms of Reference

Council has created the Planning Committee, consisting of six members, and will appoint members of the Council to the Planning Committee at the Annual Meeting in May, or as it sees fit. A quorum for this Committee will be no fewer than three members.

Subject to the approval of the Council and an annual review at the May Annual meeting of the Council, the Committee may co-opt up to two non-Councillors who represent a specific area of interest or to provide informed contributions relating to the Committee's Terms of Reference.

Co-opted non-Councillors have the right to any document to be discussed or considered by the Committee. Their appointment is governed by the Council's Standing Orders.

It has assigned to the Planning Committee the following terms of reference.

1. To choose its Chair and Vice Chair from within the membership of the committee.
2. That meetings be held as and when required.
3. The Planning Committee will consider Planning Applications for sites in the City of Durham Parish, or which will have a significant impact on the Parish, and if felt appropriate has delegated powers to make representations on them in accordance with the County Council's constitution and Material Planning Considerations, including representing the Council at County Council Planning Committee Meetings.
4. To consider pre-application consultations from developers and, if felt appropriate, to respond.
5. If a planning application is refused and the developer appeals, if felt appropriate to make representations to the Planning Inspectorate.
6. To consider in detail any Supplementary Planning Documents relating to either the County Durham Plan or the Durham City Neighbourhood Plan. To respond to any consultations on these documents on behalf of the Full Council.
7. To make representations to the County Council on the implementation of its planning policies and practices where these affect the Parish.
8. The Planning Committee will consider all new Traffic Regulation Order consultations for sites in the City of Durham Parish and has delegated powers to make representations on them and represent the Parish Council at County Council Highways Committee Meetings.
9. To engage with a planning consultant on planning matters as and when required.

Note: All members of the Council will be notified of the planning applications which will be considered at each meeting of the Planning Committee in order that they may attend and make representations.

Date adopted: May 2022

Date to be reviewed: May 2023